

All English as a Second Language (ESL) Schools need a Director. This person can be paid staff or more likely a volunteer. Below are some questions to consider before accepting the position of ESL School Director.

Will I be a Director only or will I have to teach too?

It is best if you can just direct. Someone should be available outside of the classroom(s) during the entire school period.

Do I need experience?

No experience is needed. I would recommend observing an existing church-based ESL School if possible and meeting with their Director. The MNA ESL Director is also available to talk or e-mail with you anytime.

Do I have to take the 14 1/2 hour ESL Teacher Training course?

Yes. You need to know how to teach in case you have to substitute in the classroom. You also need to know the basic flow of a classroom, so that you can help your teachers with resources and supplies. You also need to have a basic understanding of what “good teaching” looks like so that you can help your teachers improve.

Am I organized?

Organization is a must. If you are not a naturally organized person, it will be harder, but not impossible.

How much time will this take?

That depends on the size of your program. Good organization will cut down on the time needed. However, don't make the mistake of thinking that this is only a one night a week job. The main parts of your job will be done before the teachers and students even arrive. On the day/night of your actual ESL classes you need to arrive an hour before classes start to allow time for set-up, prayer and meeting with your teachers. You also need to stay until the very last student and teacher has left. You will also need time during the week for other activities such as recruiting volunteers, advertising for students, etc....

Prayer – Confirmation from others

Before you accept this position, spend time in prayer about it. Ask others that know you well if they think this is a good fit for you. If you are married, your spouse needs to support you in this position.

How is your Christian Walk?

Jesus says to “seek first His Kingdom and righteousness, and all these other things will be added unto you” (Matthew 6:33). Your job will be so much easier if you take the time to have your quiet times with the Lord daily and read and study your Bible regularly.

Priorities: Can you do this job and keep your priorities in tact?

This job is very seductive in that you want to do more and more to reach Internationals for Christ. And this is a worthy calling. However, we must always keep our priorities in line with God’s Word: God first, then family, then ministry.